

Tool Needed: Philips Head Screwdriver

NOTE: For multiple skylights, additional Hex Ball Adapters can be purchased.

STEP 1

Determine your desired length and assemble accordingly with each extension. For the longest reach, use all 4 sections. For a medium reach use sections, 1, 3 and 4. For the shortest reach, use only sections 1 and 4.

STEP 2

Start with the handle (section 1) and line up the button on the next extension with the hole on the handle piece.

STEP 3

Press the button down to easily slide the second extension into the handlepiece.

STEP 4

Repeat that step for the third extension that has the black plastic sleeve (section 3).

STEP 5

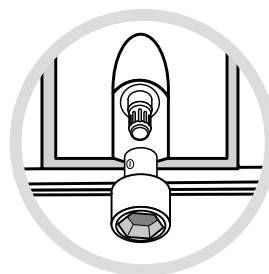
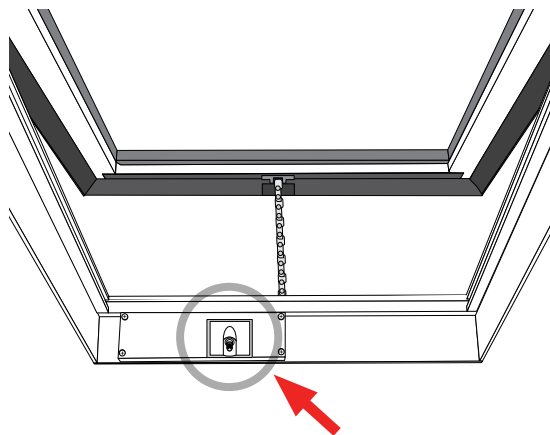
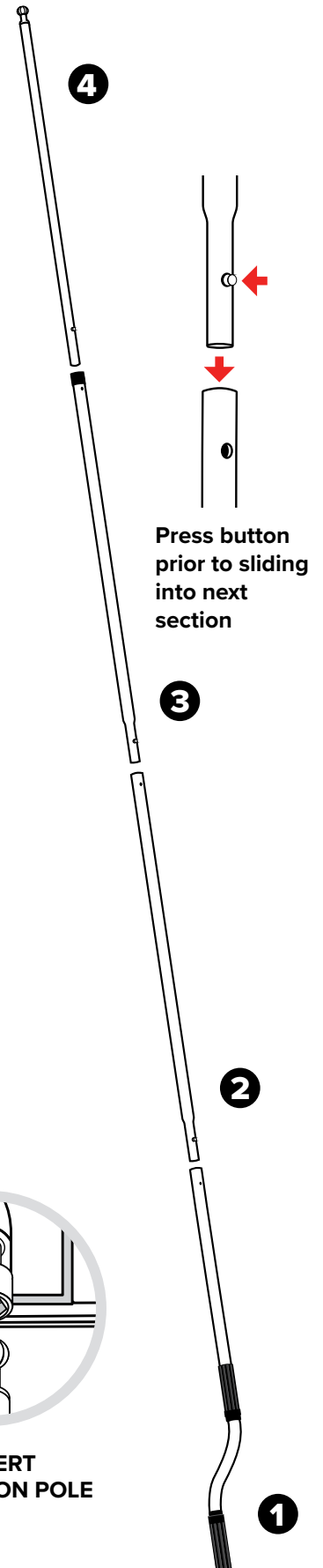
Attach the third extension to the smaller end piece (section 4). Now you have a complete Extension Pole.

STEP 6

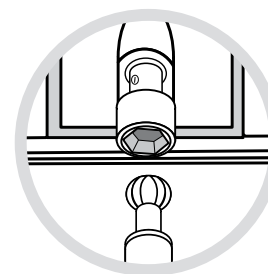
Slip the Extension Pole adapter over the brass turn knob located on the white plastic box on the inside curb wall of your skylight, secure by tightening the set screw on the adapter.

STEP 7

Aim the round hex nut end of the Extension Pole into the adapter on the skylight, then rotate the Extension Pole handles to open and close your vented skylight.



**ATTACH HEX
BALL ADAPTER**



**INSERT
EXTENSION POLE**